

Bring Your Own Device (BYOD) Policy

Lynwood Senior High School

INTRODUCTION AND PURPOSE

Overview:

The educational landscape has evolved rapidly in recent years, with many schools integrating technology seamlessly into their pedagogy. Recognising the numerous advantages and the imperative nature of this shift, Lynwood Senior High School seeks to implement a Bring Your Own Device (BYOD) approach.

The Need for BYOD:

At Lynwood Senior High School, our commitment is to provide students with exceptional educational experiences. Recognising the importance of ICT capabilities as outlined by the Western Australian Curriculum and SCSA, we understand the significance of effectively integrating technology into our learning environment. Digital technologies transform how students think, learn, and interact, and they offer greater control over the pace, place, and mode of learning. Our commitment to technology optimisation leads us to the Bring Your Own Device (BYOD) initiative, **2025: Tech Ready**. This progressive approach ensures that students are well-equipped for a technology-driven future, allowing them to make the most of our educational resources.

The Benefits:

Adopting a BYOD approach provides a myriad of benefits:

- **Personalized Learning:** Students using their own devices can customise and organise their learning experiences to suit their individual needs.
- **Increased Engagement:** Familiarity with their devices can lead to increased student engagement and motivation.
- **Preparation for the Future:** Using technology regularly equips students with essential skills needed in higher education and the workforce.

DEVICE REQUIREMENTS

For a consistent learning experience, devices used in the Bring Your Own Device (BYOD) program are recommended to meet these minimum specifications: 8GB RAM, a 12th generation Intel Core i3 processor or newer, a 256GB SSD, and at least a 13-inch screen. Parents should also consider the device's weight and durability.

Although the school recommends these specifications to ensure the minimum education needs are met, we cannot mandate specific devices. To assist with purchasing, we've created a portal where parents can find suitable device bundles. Access the portal <https://shop.compnow.com.au/school/lynwood-school>. Insurance for the device is recommended, as well as some form of appropriate protective covering/sleeve.

Exclusions: Some devices, like Chromebooks, are not optimally supported in our framework and are therefore excluded. iPads are allowed but require a keyboard attachment for full engagement in learning tasks.

SOFTWARE AND SUPPORT

Classroom Usage and Etiquette:

The integration of personal devices into the learning environment is a privilege and comes with expectations. Students must only use their devices for educational purposes and under teacher instruction.

Software Licensing:

Office 365: Courtesy of the Department of Education, students have access to free licensing for Office 365. This includes essential tools such as Word, Excel, PowerPoint, and OneDrive. Students are encouraged to utilise these licensed software options for their schoolwork.

Adobe Creative Cloud: The school provides licenses for Adobe Creative Cloud software, which includes applications tailored for creative pursuits, such as Adobe Photoshop, Illustrator, and Premiere Pro. This licensing is specifically reserved for students in Years 9 through 12 who are enrolled in relevant courses. It's essential for students to note that this privilege is not extended to Years 7 and 8.

Students are highly encouraged to use these official software licenses and avoid potentially insecure third-party alternatives.

Technical Support for BYOD:

While our IT team is dedicated to assisting with school-related software and network issues, we have limited capacity to troubleshoot personal device malfunctions. However, our team will always try to point students in the right direction for further support.

CONNECTIVITY

SSL Certificate Installation:

For the protection of our students and our network, an SSL certificate needs to be installed on all devices. This ensures secure and encrypted communications while accessing school resources. Please be aware that this certificate does not impact the operation of your device in any way. Its sole purpose is to monitor internet traffic when on school grounds; it does not function or monitor any activity when the device is used at home. The SSL certificate can be installed by the school's technical support staff.

Wi-Fi Access:

Our school boasts high-density wireless coverage, guaranteeing connectivity from any point within the campus.

To connect:

1. Choose 'Wireless-5' from the available networks.
2. Enter your provided school username and password, in the form "firstname.lastname".

Mobile Phone Hotspots:

In line with the Department of Education's "Student Mobile Phones in Public Schools Policy" for mobile phones, the use of mobile phone hotspots on school premises is strictly prohibited. Such connections can compromise the security and safety of our digital environment. Mobile phones should be "Off and Away All Day" and only be used under explicit teacher discretion and not for establishing internet connections.

BYOD STUDENT EXPECTATIONS

Guided Usage:

Personal devices should only be used under teacher instruction. Unauthorised use during class or school events may result in temporary confiscation of the device, requiring a parent or guardian to retrieve it.

Handling and Care:

Students are expected to treat their personal devices with care. This means ensuring they are stored securely when not in use and protected from potential damages. The school accepts no responsibility for any damage to devices while on school grounds.

Device Preparedness:

It's imperative that devices are brought to school fully charged. Given the structured nature of school days, students may not always have the opportunity to charge devices during class time. Being prepared with a charged device ensures seamless participation in classroom activities.

Student Responsibility for Personal Data:

While the school implements measures to secure our network and digital environment, the protection of personal data on individual devices falls to each student and their family. Students have access to OneDrive for backing up essential work, and they are also permitted to use physical storage media as a backup option. It's imperative that students make use of robust security features such as passwords or biometric locks on their devices. The school accepts no responsibility for any data loss and it remains the student's responsibility to ensure that they regularly back up their work and important data.

Third-Party Applications:

Students are required to adhere to the school's established policies, which are in line with the "[Students Online in Public Schools](#)" policy set by the department. This means that students should not sign up for online accounts or use applications without ensuring they align with both school and departmental guidelines. These measures ensure the safeguarding of students' online experiences and personal data.

Acceptable Use Agreement:

In addition to the above guidelines, all students must adhere to the broader guidelines set forth in the school's Acceptable Use Agreement.

EQUITY AND ACCESSIBILITY

Hardship Support and Alternate Arrangements:

At Lynwood Senior High School, we are dedicated to equitable learning access for all students. Recognising that some families may face unique challenges, we offer confidential consultations with a Deputy Principal to discuss support options and alternative arrangements. Our focus is on collaboratively ensuring every student has the necessary resources for full participation in our digital learning environment.

Regular Device Usage:

We understand there have been challenges in the past regarding device usage. However, with the advancements in our digital infrastructure and the emphasis on a tech-integrated curriculum, it is now imperative for students to bring their devices regularly. This not only enhances the learning experience but also prepares students for the technological demands of the modern world. By setting clear expectations, we hope to foster a culture where technology is seen as a beneficial and integral part of the educational journey.

POLICY ENFORCEMENT

Acceptable Use During School Hours:

This BYOD policy outlines the acceptable and responsible use of personal devices during school hours. All students are expected to adhere to the guidelines set forth in this document while on school premises. Use of devices should be strictly for educational purposes unless explicitly permitted otherwise by a teacher.

Monitoring Methods:

Various monitoring methods will be employed to ensure the appropriate use of technology in our school. These include:

- *Teacher Observation:* Teachers will actively monitor device usage in the classroom, ensuring students are on-task and using technology as a tool to enhance their learning experience.
- *Fastvue Reports:* Our network infrastructure includes the use of Fastvue, which provides insights into online behaviours. These reports help identify any potential misuse of the internet or violation of this policy. It's important to note that this tool is in place not to infringe on students' privacy but to maintain a safe and focused learning environment.

Review and Feedback:

Our BYOD policy is a dynamic document, designed to evolve alongside the rapid pace of digital technology and our continuous learning environment. We are committed to performing a comprehensive review of this policy annually, to ensure its ongoing relevance, efficacy, and alignment with our school's educational objectives.

We understand the importance of our community's input in this process. Your feedback plays an integral role in the ongoing refinement of our BYOD initiative. Hence, we welcome and appreciate feedback from all stakeholders – students, parents, staff, and the broader school community. If you have any feedback or suggestions, please complete our feedback survey form (<https://forms.office.com/r/8tELEQGtXp>).