



Lynwood
SENIOR HIGH SCHOOL

Good Standing Policy

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1.0 Good Standing Policy Overview

Lynwood Senior High School aims to develop in young people a sense of respect for themselves and others, personal and community responsibility and the ability to successfully display positive behaviours within the context of the schools' values (Respect, Resilience, Inclusivity, and Personal Best). We engage the school community in building a culture of positive behaviour that values students' strengths, abilities, and diversity. Lynwood SHS follows a whole school approach that is tiered and responsive to student needs, incorporates restorative approaches and identifies and communicates the rights and responsibilities of all students to engage in building positive behaviour. We aim to monitor this through a system of Good Standing. All students will start each school year with "Good Standing" (green zone when referring to Appendix A on page 5 of this document).

2.0 Gaining and Maintaining Good Standing (Moorditj points)

Moorditj is a Noongar word for 'strong and good' and it represents our positive Good Standing point system. It is impossible to lose Moorditj points, as 'Moorditj' is only associated with the positive behaviours displayed by our students. Good Standing status is maintained by meeting the school's expectations as per the 'Positive Contributions' table listed below. Students are rewarded for extra contributions to the school community by being leaders, contributing to Lynwood's positive learning environment, and by participating in sporting teams, clubs, musical ensembles, debating teams, community service, etc. Students can earn positive Moorditj points as follows:

2.1 Positive Contributions Table:

Positive Contributions	Points Gained
Semester/Course Award	5 points
Student of the Fortnight Award	2 points
Compass Academic Letter of Commendation	1 point
Compass Values Letter of Commendation	1 point
Moorditj point (values)	1 point
Moorditj point (academic)	1 point
100% Attendance recognition	3 points twice per term
Participation in out of school activity	2 points per activity

- Points can be allocated for Positive Contributions outside of the criteria above by sending an email to Student Services outlining situation and requested point allocation.

2.2 What is Advanced Good Standing?

Students can achieve 'Advanced' Good Standing by consistently meeting the school's expectations and striving for excellent work, behaviour and attendance. Students who accumulate over a certain number of Moorditj points within a school semester/year will be categorised into the 'Advanced Good Standing' zone. In this category, students will be rewarded and recognised for their efforts. See **Appendix A** on Page 5 of this document for more information on Advanced Good Standing (purple zone).

3.0 Loss of Good Standing

Students start each year with zero points and will lose points by reports of breaches of school expectations. Please refer to the table below for a summary of negative contributions:

3.1 Negative Contributions Table:

Negative Contributions	Points Lost
Compass Letter of Concern (behaviour)	-1 point
Buddy Class entry	-2 points
Mobile Phone 2 nd Offence	-3 points
Mobile Phone 3 rd and subsequent offenses	-5 points
Late to Class	-1 point
Not in Class (onsite/offsite)	-3 points
Unapproved late to school	-1 point
Specialist Program Breach of Code of Conduct	-3 points
After School Detention	-3 points
ICT Infringement	-2 points
Withdrawal	-5 points
Suspension	-10 points

Students must have, and maintain, their good standing to be invited to, and attend, special events such as:

- Whole cohort end of semester incentive incursions/excursions
- Swimming and Athletics Carnivals
- Year 10 River Cruise
- Year 11 Dinner Dance
- Year 12 Ball, Farewell Breakfast, final week celebrations, and Final Assembly
- Opportunity to represent the school in sporting, debating or other extra-curricular teams
- School camps and incursions/excursions not linked to curriculum

3.2 Restoration for Lateness

PURPOSE

Lynwood Senior High School expects all students to arrive at school and attend classes on time. Punctual attendance supports student learning, wellbeing and a positive school culture, and reflects the school value of **Respect** – ***“Arriving to class prepared and on time”***.

This procedure outlines the processes for monitoring late arrivals, identifying students requiring support, and implementing consequences where required. The focus of this process is to provide early intervention while maintaining high expectations for punctuality.

PROCESS

Monitoring of Late Arrivals (to school and/or to class):

- Students who accumulate three late arrivals within five cumulative school days (Monday to Friday from the prior week) will be flagged for Restoration for Lateness Detention for the following week.
- The Student Services Coordinators will generate a report in Compass containing data regarding late arrivals/late to class at the start of each week.

Exceptions:

This process may not apply to students who are being case managed under the school Attendance Policy and individual Attendance Planning processes, or students who are late to class due to formally scheduled appointments such as IMSS.

Initial Follow-Up and Support:

The Student Services Coordinators, in consultation with the SSOs where required, will:

- Review the data from Compass Digest.
- Check in with identified students to determine if support is required.
- Identify any barriers impacting punctuality and implement appropriate supports where necessary.
- The intent of this stage is supportive and preventative.

More Than One Hour Late:

If a student arrives more than one hour late to school, without an acceptable reason:

- The student will receive one warning per calendar year (the entry will be pinned for reference).
- Any subsequent arrival more than one hour late will result in immediate escalation to Restoration for Lateness Detention.

After-School Detention Process

Each week:

- The Student Services Coordinators will determine the Restoration for Lateness Detention shortlist.
- A Chronicle Entry will be completed by Tuesday afternoon for these students advising families of the Restoration for Lateness Detention, which notifies families to contact the school if the student is unable to attend (*Information must be obtained from families on how students will be picked up at the conclusion of the detention (our Duty of Care).*)
- The Student Services Coordinators will send the Restoration for Lateness Detention list to the Heads of Student Services by Wednesday morning.
- The Student Services Coordinators will record the relevant student names on the whiteboards in Student Services.
- On Thursday Period 5, available staff will collect the identified students from class and walk them to the designated Restoration for Lateness Detention location.

Parent/Caregiver Communication:

The Student Services Coordinators will send a bulk reminder SMS message on Wednesday afternoon to families of students required to attend the Restoration for Lateness Detention.

Non-Attendance at Detention:

Students who refuse to attend Restoration for Lateness Detention will receive:

- A one-day withdrawal from regular classes.
- A Chronicle Entry will be completed to document the refusal and the resulting consequence.

LOSS OF GOOD STANDING

- Students will lose one Good Standing point per instance of lateness to school or to class.
- Attending the Restoration for Lateness Detention will not result in any additional loss of points.

REGAINING GOOD STANDING

Students can gain/regain Good Standing points by:

- Earning Moorditj Points (Academic or Values), where points are awarded by staff recognising positive behaviour or effort.
- Achieving 100% attendance over a five-week period.
- Being nominated for Student of the Fortnight by a teaching staff member, where they are recognised for their positive contribution to the classroom environment/school community or for demonstrating their **Personal Best** within a specific course.

TASKS TIMELINE

Day	Tasks
Monday-Tuesday	- Generate, review and analyse weekly data from Compass Digest. - Check in with students to identify any required supports. - Complete Chronicle entries advising families of a Restoration for Lateness Detention. - Send and record student names to the Heads of Student Services.
Wednesday	- Send bulk SMS reminders to families on Wednesday afternoon.
Thursday	- At the end of Period 5, collect and escort students to the Restoration for Lateness Detention location.
Friday	- Follow up any students who did not attend.

3.2.1 Roll Tag**TEACHING STAFF**

Classroom teachers are responsible for removing Good Standing points for students who arrive late to class without a valid reason.

If a student arrives late to class without a valid reason:

1. Mark the student as **Late** using the "L" button.
2. Select "**Late to Class – 1 Point**" from the drop-down menu under *Chronicle Tag*.
3. Enter the student's time of arrival in the comment box.
4. Save the roll.

This process will automatically remove 1 Good Standing point for that period.

Valid reasons may include:

- Signing in late to school
- Arriving from Student Services or another staff member with a note/email
- Attendance at IMSS lesson, Student Council, or another school activity

Exception

If a student arrives late to class because they were late to school and have signed in via Student Services, the Good Standing point will be removed by Student Services.

In this case, classroom teachers should:

- Mark the student as **Late** using the "L" button
- Record the time of arrival in the comment box
- **Do not** apply the Chronicle Tag or remove a point

STUDENT SERVICES

Student Services Coordinators are responsible for removing Good Standing points for students who arrive late to school.

1. At the start of each week, generate a report in Compass of all unexplained lates:
 - a. Click the waffle icon
 - b. Select **Attendance**
 - c. Go to **Reports and Exports** → **Filtered by Year Level**
 - d. Select **"Late: Unexplained"**
 - e. Enter the date range (previous Monday–Friday) and year level
 - f. Click **Regenerate**
2. Enter a **"Late to School/Class – Loss of Good Standing"** Chronicle entry, assigning points based on the number of late arrivals.

4.0 Process for regaining Good Standing:

Daily report sheets:

In addition to the positive contributions table which give students ample opportunities to regain their Good Standing, students also have the option of completing daily report sheets to fast track their return to the green zone. If a student is in the **red zone**, they must complete **10 positive days** on Daily Reports to move up into the yellow zone. In the **yellow zone**, students must complete **5 positive days** on Daily Reports to move back into the green Good Standing zone. Students must acquire a signature from each of their teachers with a positive comment or tick to show that class expectations have been met for a day to count. Any negative interactions or failure to follow instructions during a period or break time will result in that day being voided on the Daily Report.

APPENDIX A: Good Standing Levels – Summary

Level	Criteria	Overview
ADVANCED GOOD STANDING	Positive contribution points gained (20+ points in Semester 1 and 40+ points in Semester 2)	A student in the Advanced Good Standing Zone will be invited to access incentives during the school year as arranged by the relevant Student Services team members.
	100% explained absences each month	Students will go in a raffle each semester to win a prize (e.g. voucher)
	Maintain regular attendance all year	
GOOD STANDING (GREEN ZONE)	Overall Good Standing balance of points is positive or zero.	Students can participate in all school events throughout the year.
		Students must have Good Standing at least one week before a scheduled school event to qualify for participation.
		Students with Good Standing will be invited to attend a cohort incentive excursion at the end of each semester to celebrate their achievements. This is organised by the relevant Student Services team (Lower and Senior).
LOSS OF GOOD STANDING (YELLOW ZONE)	Students in the yellow zone have a negative Good Standing point balance (between -1 and -9). This is generally due to minor offenses.	A letter to parent/carer will be sent if student has entered the yellow Good Standing zone by Student Services.
		Students in this zone will need to regain their Good Standing to be eligible to attend school events. Refer to the positive contributions table on page 3 for ideas on how to regain Good Standing.
NO GOOD STANDING (RED ZONE)	Students in the red zone have a negative Good Standing balance of -10 or more.	A letter to parent/carer will be sent if student has entered the red Good Standing zone by Student Services.
	This is due to more severe offenses such as a withdrawal and/or suspension but can also be due to students making little to no effort in attempting to regain their Good Standing.	Phone calls made to parent/carer by relevant Student Services team to convene meeting/s at school if no attempt is made by student to move back to the yellow zone.
	Serious attendance issues without a reasonable explanation.	

5.0 Attending incentive excursions/incursions/events:

The flow chart below illustrates the timeline in which students need to have their Good Standing (green or purple zone) to attend school events and incentive opportunities:

APPENDIX B: School Event/Incentive Timeline for Student Eligibility to Attend

